

ST DENNIS PARISH COUNCIL

Minutes of the Cemetery Meeting held in the Claytawc Centre on Tuesday the 19th September 2019 at 7.00pm

Present: Cllr Mrs T Edmunds (Chairman), Cllr Kelsey (Vice Chair), Cllr Clarke, Cllr Lodomez, Cllr Cotton.

In Attendance: Lynn Clarke Parish Clerk

C36/19 – Apologies

Cllr Mr N Edmunds. Apologies accepted

C37/19 – Declarations of Interest

None declared

C38/19 – Public Participation

None.

C39/19 – To adopt the minutes of the 30th July 2019.

With two amendments the minutes were **Approved** – proposed by Cllr Clarke seconded by Cllr Lodomez, Cllr Cotton abstained as not present at the meeting. All others present in favour.

C40/19 – Matters arising from the last meeting.

Paint Purchase; The clerk informed that the purchase of the paint has been shelved as there was sufficient to paint the benches this year.

Tablet; The tablet has not been purchased yet due to the location of the shop, but another tablet of the same cost can be purchased locally saving additional mileage costs.

Boundary Clearance; Not yet been carried out by the contractor.

Update on the memorial repairs; Drew memorials will weather permitting be starting work within the Cemetery week commencing 23rd September.

The clerk informed the committee of the Children's Funeral Fund this scheme reimburses Burial Authorities the costs in relation to exclusive rights of burial and memorial fees. To be placed on the agenda for the next meeting.

C41/19 – To agree the updated Cemetery Regulations.

With one amendment it was **Resolved** to agree the updated regulations. Proposed by Cllr Mrs T Edmunds seconded by Cllr Kelsey all in favour.

C42/19 – To agree the coffin carrying disclaimer.

Resolved – To agree the liability disclaimer for individuals who wish to act as pall bearers. Proposed by Cllr Clarke seconded by Cllr Lodomez all in favour.

C43/19 – To discuss and agree the cost of folding bollards.

Resolved – To agree in principle clerk to enquire if there is a difference in cost for a padlocked bollard rather than one with an integral lock, if the cost is increased the this will need to be agreed via email before placing the order for installation. Proposed by Cllr Lodomez seconded by Cllr Clarke all in favour.

C44/19 – To agree the purchase of grass seed and additional chippings for the topping up of graves.

Resolved – To purchase grass seed from Dennis May Country Store up to 5kg as required. To contact Imerys and enquire about the chippings. Proposed by Cllr Clarke seconded by Cllr Kelsey all in favour.

C45/19 To Review the quotations for the refurbishment of the Cemetery Shed.

Resolved – To agree in principal, clerk to ensure the quotation is for pebble dashing as not specified on the quote, if this is the case place the order with preferred quotation. Proposed by Cllr Mrs T Edmunds seconded by Cllr Cotton all in favour.

C46/19 – To discuss procedures for unauthorised memorials.

A memorial has been identified within the Cemetery that does not have a permit. This was not issued due to the paperwork being incorrect. The stonemason was made aware that there was a problem but went ahead with the installation without authorisation. The clerk has contacted the company concerned and requested that the situation be rectified by the mason.

Agreed - The clerk to write to the mason officially giving 6 weeks to rectify or remove the memorial. If the situation is not resolved within this time frame, the family will be invited to meet with the Cemetery Committee to discuss the matter and the next steps to be taken. Proposed by Cllr Mrs T Edmunds seconded by Cllr Clarke all in favour.

C47/19 To discuss recent problems within the Cemetery.

The office has been informed of a family that have been cutting the grass surrounding a grave themselves. The clerk has written to the family informing that this is not allowed within the grounds and to contact the office if there are any problems with the current maintenance. At present no response has been received.

Vandalism of a wreath has been reported to the office by the family following a recent funeral. This has been reported to the police and highlighted on our website. Cllr Mrs T Edmunds asked the committee to visit the Cemetery often as possible to try and prevent / reduce issues that are currently arising.

Dog's not being kept on leads was highlighted to the committee and the issue of owners not picking up after their dogs within the grounds is an ongoing concern.

C48/19 to Discuss the extension of the burial ground.

The clerk informed that the owner of the area of land has been identified and a letter drafted. it was **Agreed** To send a letter to the landowner and requesting a meeting with members of the Cemetery Committee.

C49/19 – To agree the Cemetery finance as at the 31st August 2019.

Resolved – To accept the figures. Proposed by Cllr Mrs T Edmunds seconded by Cllr Clarke all in favour.

C50/19 – Any other matters.

Signage at present is not on the side gate or the footpath entrance to the Cemetery. Clerk to obtain costs for 3 dogs on leads signs and to agenda for full council to decide.

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw

C51/19 – Confidential Items.

Maintenance concerns – Resolved

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

The meeting was closed by the Chairman at 8.00 pm

Signed..... Date.....

Chairman of the Cemetery Committee